Templates have been created for each structure. In order to avoid additional layout charges or costly reprints, please use these templates and the checklist.

file preparation: O File is on template O Place file on template for me (chargeable) (do not alter locked layers of the template) Artwork was created (application) (application, version). Artwork was saved in (application) O 11/2" bleed on all sides (resultant file is 3" larger than finished fabric) O all text on front panel is 3" from finished edge. O text is converted to outlines or rasterized O fonts are supplied: names:	 O transparencies are used in this file (file will be flattened during the RIP and could affect printing PMS specifications) O File is 100 dpi at full size (lower dpi may affect print quality) O all links to the artwork layer are included O all artwork is on the artwork layer of the template and saved as an .ai file O all files are saved with legal extensions to verify file format O placed .psd files in illustrator (placing .psd files to avoid drawing a clipping path may not be accepted by the RIP and could result in additional charges) O gradients should be rendered in Adobe Photoshop for best results. O a layered file is supplied O file contains images to print Black and White
general information that will improve th The templates are an editable pdf file. See using Tem Do not use embedded files. Due to the stretch of the fabric, we can not guarantee from the finished edge submission	
O Files are stuffed and uploaded to ftp site: Folder/file name:	O color laser included O pdf on disc Colormatch provided O PMS colors specified (use coated only in file)
O pdf included	
Applications we support: QuarkXPress	How to send your files: visit URL below for easy file transfer

If the specifications are not followed additional charges may be applied, and we will not be responsible for image and text placement, or color.

InDesign

Adobe PhotoShop

Macromedia Freehand

Adobe Illustrator

VISUAL SOLUTIONS made EASY FILMET. COIVI

http://www.filmet.com/sendfiles

CD

DVD

Via FTP or Mass Transit or You Send It